



**NATIONAL BANK OF SERBIA  
GOVERNOR**

Low-Value Public Procurement No: 133/2020  
Financial Plan Item: 640040 and 641302

Pursuant to Article 108 of the Law on Public Procurements (RS Official Gazette Nos. 124/12, 14/2015 and 68/2015, hereinafter: LPP), Article 45 of the Rulebook on Procurements in the National Bank of Serbia (G No. 1545 dated 13 March 2014, G No. 5808 dated 4 August 2014, G No. 7575 dated 12 October 2015, G No. 9906 dated 30 December 2016 and G No. 8246 dated 29 September 2017) and Article 18 of the Law on the National Bank of Serbia (RS Official Gazette Nos 72/2003, 55/2004, 85/2005 – oth. law, 44/2010, 76/2012, 106/2012, 14/2015, 20/2015 – the decision of the CC and 44/2018), I hereby make the following

**DECISION  
ON CONTRACT AWARD  
LVPP 133/2020**

1. The contract for the low-value public procurement of services – Servicing and spare parts for the maintenance of Ruhlamat machines, LVPP 133/2020, is hereby AWARDED to the bidder: Ruhlamat GmbH, Sonnenacker 2, 99834 Gerstungen, Germany.
2. The value of the public procurement contract amounts to EUR 8,505.086 (which is the estimated value of the public procurement in the amount of RSD 1,000,000.00 excl. VAT calculated into EUR based on the middle exchange rate of the National Bank of Serbia, valid on the bid opening start date: EUR 1 = RSD 117.5767).

**EXPLANATORY MEMORANDUM**

The low-value public procurement of services – Servicing and spare parts for the maintenance of Ruhlamat machines, LVPP 133/2020 was initiated by the Decisions G No. 6687 of 30 June 2020, G No. 8431 of 24 August 2020, G No. 9343 of 25 September 2020, G No. 11214 of 2 December 2020, G No. 11407 of 9 December 2020, G No. 190 of 15 January 2021, G No. 347 of 21 January 2021, G No. 580 of 2 February 2021 and G No. 1209 of 24 February 2021 – hereinafter: Decision).

The estimated value of the procurement determined by the Decision was RSD 1,000,000.00 excl. VAT.

On 18 August 2020 the Invitation to Bid and the Tender Documents were posted on the Public Procurements Portal (<http://portal.ujn.gov.rs>) and the webpage of the National Bank of Serbia ([www.nbs.rs](http://www.nbs.rs)), and sent that same day to the e-mail address of the potential bidder – Ruhlamat GmbH, Sonnenacker 2, 99834 Gerstungen, Germany. The bid submission term was set to 26 August 2020 by 10:00, but it was several times extended, the last time being set to 11 March 2021, by the Decision G No. 1209 of 24 February 2021.

Timely, i.e. by 11 March 2021 by 9:30 the bid of the following bidder was received: Ruhlamat GmbH, Sonnenacker 2, 99834 Gerstungen, Germany; ID No: HRB 401145, tax ID No: DE 150382006 – received and registered as document No. 8 on 3 March 2021 at 14:30.

After the examination and expert appraisal of the bid submitted by the bidder Ruhlamat GmbH, Sonnenacker 2, 99834 Gerstungen, Germany the Committee established by Decisions G No. 6688 of 30 June 2020, G No. 8287 of 20 October 2020 and G No. 127 of 12 January 2021 (hereinafter the Committee) sent an e-mail to the bidder (document No. XVII-258/2/21 of 23 March 2021) asking it to send additional explanation and state if out of the two submitted Bid Forms – which differ in the fact that one includes quarantine expenditures, and the other does not – the valid one should be the one that does not include quarantine expenditures.

In reply to the Committee's request, on 26 March 2021 the bidder sent the requested explanation by e-mail (document No. XVII/1-34/16/21) stating therein that the valid Bid Form does not include quarantine expenditures.

By further analysis of the bid submitted by the bidder Ruhlamat GmbH, Sonnenacker 2, 99834 Gerstungen, Germany the Committee determined that all the requirements stipulated in the LPP and the Tender Documents were met, which is why the bid was appraised as acceptable.

Article 3, paragraph 1, item 32) of the LPP stipulates that “adequate bid shall mean bid which is timely and determined to fully comply with all technical specifications”.

Article 3, paragraph 1, item 33) of the LPP stipulates that “acceptable bid shall mean bid which is timely, one that contracting authority did not reject due to essential deficiencies, which is adequate, one that does not restrict or condition either the rights of contracting authority or the obligations of bidder, and which does not exceed the amount of estimated value of concrete public procurement”.

Article 107, paragraph 2 of the LPP stipulates that “the contracting authority shall rank acceptable bids by applying the criterion for awarding the contract defined in the call for competition and the tender documents”.

Bid ranking was not done as there was only one bid received, which was appraised as acceptable.

Article 107, paragraph 3 of the LPP stipulates that after having performed expert evaluation of bids, contracting authority makes decision on awarding the contract, if it has received at least one acceptable bid.

Based on the examination and appraisal of the bid conducted in conformity with the LPP and the Tender Documents, the Committee in charge of the subject low-value public procurement (LVPP 133/2020) suggested in its Report on the Expert Evaluation of Bids (XVII/1-34/17/21 of 30 March 2021) that the low-value public procurement of services: Servicing and spare parts for the maintenance of Ruhlamat machines, be ended by making the Decision on Contract Award to the bidder Ruhlamat GmbH, Sonnenacker 2, 99834 Gerstungen, Germany.

In view of the above said, the decision was made as stated in the main part of this Decision.

Legal remedy:

Against this Decision the bidder may submit the request for the protection of rights to the contracting authority within 5 days from posting this Decision on the Public Procurements Portal.

GOVERNOR

Jorgovanka Tabaković, PhD

Sent to:

- Institute for Manufacturing Banknotes and Coins - Topčider
- Committee